

# WARF Community CHAT

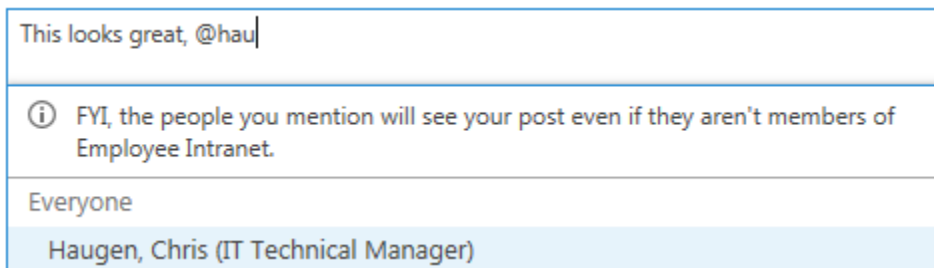
Welcome to the community chat board! Please use this space to give a shoutout to a fellow WARFian or to connect with other WARFIans. For example, "Great job on the cleantech presentation, Jennifer!" "Who wants to walk with me at lunch?" "We're still looking for one more volunteer at the foodbank tomorrow."

The board is similar to a Facebook group board. You can reply to a post, which will create a threaded discussion. You can also like a post.



The screenshot shows a community chat board interface. At the top left is a profile picture of a woman. To its right is the name "Yasiri Moe, Jeanan" and the text "hello everybody". Below this is the date "Thursday, December 21, 2017" and interaction options "Like" and "Reply" (highlighted in yellow), followed by a three-dot menu icon. Below the main post is a reply box from "Najdowski, Chris" with the text "Hi!" and "About a minute ago" and a "Like" button. At the bottom is a text input field with the placeholder "Add a reply".

To tag another employee, use the @ symbol and start typing their last name. Then select the correct WARFian from the dropdown menu. The person you tagged will receive a notification.

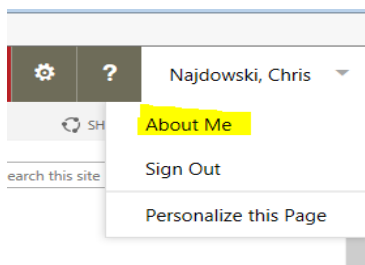


The screenshot shows a tagging dropdown menu. The top bar contains the text "This looks great, @hau|". Below this is an information icon (i) followed by the text "FYI, the people you mention will see your post even if they aren't members of Employee Intranet." Below the information is a list of options: "Everyone" and "Haugen, Chris (IT Technical Manager)". The "Haugen, Chris (IT Technical Manager)" option is highlighted in light blue.

To include a picture with your post, click on the camera symbol below the text box and upload the image.



To add your picture to your profile, click on your name in the top right corner of the page and select About Me from the dropdown menu. That will take you to a page where you can edit your profile and add an image.



Questions? Please contact Chris Haugen.